



WILDERNESS YOUTH PROJECT

Associate Program Director

About Us: Wilderness Youth Project (WYP), founded in 1999, nurtures smarter, healthier and happier children who feel a sustained connection to nature and are peaceful, self-aware community members. WYP connects kids to nature in small groups guided by expert mentors during the school day, after school and in summer. We know that all children need nature: not just the ones whose families have privilege and easy access to nature and not only those of a certain race or economic class or culture or gender or sexual identity or language or set of abilities.

About this job: This is a once in a lifetime opportunity for a nature- and human-connecting caretaker to join the leadership team of a beloved Santa Barbara nonprofit organization dedicated to kids and the outdoors. Reporting to the Program Director, the Associate Program Director oversees a broad range of planning, implementing and maintaining WYP's programming, including our school year, summer and additional programs. This oversight includes creating and managing staff and sub schedules, program related communication with staff, and the cultivation of staff skills. The role also includes helping recruit and cultivate new staff.

Primary Duties

- ~Coordinate School Year & Summer Outdoor Youth Program
- ~Work in the field
- ~Develop Staff Skills
- ~Support Program Registration & Communication
- ~Support hiring and staffing
- ~Act as point person during all regular program hours including before and after program (early morning, evenings and weekends)
- ~Inspire nature-based mentoring and storytelling
- ~Partner with team to support fundraising efforts
- ~Participate vigorously in our learning culture

Minimum Qualifications

- ~Passion for justice, equity, diversity, inclusion, education and nature
- ~5+ years of outdoor education/ leadership with increasing responsibility
- ~2+ years supervisory management experience
- ~Outstanding verbal and written communication skills
- ~High interpersonal, mentoring and naturalist skill level
- ~Organized and available for "on call" evenings / weekends
- ~Proficient in computer skills including Google docs & sheets, email, database
- ~CA Drivers license and ability to lift 30lbs.

Desired Qualifications or Experience

~Bilingual English and Spanish
~Committed to personal and professional growth
~Team focus
~Sense of play and adventure tempered with awareness
~Love of learning
~Commercial driver's license to help us manage our fleet of 15 passenger vans

Benefits

Full time, exempt position, \$58,240-\$62K DOE
WYP offers a benefits package for our full time employees including:

- Paid vacation and sick time
- \$400 a month stipend
- Free WYP programs for staff children
- Generous staff training opportunities
- 403b retirement plan
- A commitment to work-life balance and fun, self-driven working environment

How to Apply: Applicants should first carefully review the minimum and desired qualifications and the Wilderness Youth Project website. After that, please submit the following: 1) Cover letter that addresses the alignment of your experience and interests with the position as outlined above and the Wilderness Youth Project mission, 2) Resume, 3) a list of 3-5 references. Submit applications via e-mail in the pdf file format to Sharon Tollefson at pdjob@wyp.org. Initial correspondence via e-mail is preferred. We will begin reviewing applications in February and will continue reviewing applications until the position is filled. We will inform you of timelines and next steps within 2 weeks of receiving your application.

WYP is committed to granting [equal employment opportunity](#) to all qualified persons. Affirmative action considerations will be used in the selection process.